

**BOARD OF DIRECTORS'**  
**REGULAR MONTHLY MEETING**

Minutes – April 26, 2016

Held at The Commons at Madaline Park

**FINAL as approved May 24, 2016**

**Board Members Present:** Phillip J. Montgomery, Chair; Joseph P. Saporito, Board Vice Chair; Deanna Horrigan, Board Secretary; Elizabeth A. England; Peter Goheen; Reneé L. Greene; Todd M. Ivan, M.D.; Kathlin McCann; Christopher T. Teodosio; André Thornton, Jr.; John M. Williams; Katie Kline (Board Shadow Program).

**Board Members Absent:** Patrick A. McGown (excused); Melissa Mellinger (excused)

**ADM Board Staff Present:** Jerry Craig, Executive Director; Jennifer Peveich, Doug Smith, M.D., Mary Alice Sonnhalter, Aimee Wade, Fran Rudell

**Other Interested Parties Present:** Tim Morgan, Portage Path Behavioral Health; Terry Dalton, Community Support Services; Laura Kidd, Mature Services; Tammy Jensen, ADM Crisis Center/Oriana House; John Balash, Greenleaf Family Center.

**I. Call to Order**

Board Chair Phillip J. Montgomery (hereafter referred to as “Chair Montgomery”) called the meeting to order at 5:33 p.m.

**II. Approval of minutes from March 22, 2016 meeting**

After review, a MOTION was made by Reneé Greene, and SECONDED by Todd M. Ivan,

**To approve the minutes from March 22, 2016 meeting, as presented.**

VOTE: Yes – ALL

**RESOLUTION: 04-16-01**

**III. Board Education**

**A. Adult Mental Health System**

Chair Montgomery introduced Tim Morgan, President of Portage Path Behavioral Health, and Terry Dalton, President and CEO of Community Support Services. Mr. Dalton and Mr. Morgan jointly presented on the relationship of the two agencies for adult mental health services. They explained their intake process, available services, needs, barriers, and challenges faced by clients, and their operational challenges. Mr. Dalton and Mr. Morgan extended their gratitude to the ADM Board for its continued support.

**IV. Ownership Linkage & Accountability**

**A. Chair Report**

Chair Montgomery reported on the following:

- Thank you to board members for 100% participation in supporting the ADM Recovery Challenge.
- The June Recovery Conference. He asked that those interested in attending contact the Board office.
- The Board will receive emails regarding upcoming community events in which members will be asked to consider volunteering to staff the ADM Board table.

- There was a request that the Board Development Committee schedule a meeting to discuss the annual Board training with consultant Bill Charney and draft a proposed agenda.

#### **B. Executive Director Report**

Mr. Craig reported on the following:

- A new operational policy regarding unsolicited funding requests has been disseminated to providers and will be posted on the ADM Board web site.
- The Medicaid Evaluation and Management Codes Training held on April 13<sup>th</sup>. One session was recorded and will soon be available on the BH Redesign website.
- The State progress on Current Procedural Technology (CPT codes).
- Final budget model and rates will be shared at meeting on June 1<sup>st</sup>. The state is working with Mercer to go through recommendations and assumptions and make adjustments were appropriate.
- The NE Regional Behavioral Health Redesign 101 Training held on April 26<sup>th</sup>. The training was created to ensure providers across Ohio understand the major system transformation taking place. The Ohio Department of Mental Health and Addiction Services (OhioMHAS) is developing a FAQ page that will highlight questions and discussions during the regional trainings. The Board association will provide a link once available on OhioMHAS' website.
- Specialized Recovery Services (1915i) program is going forward with a July 1<sup>st</sup> implementation date.

#### **V. Comments from the Public - None**

#### **VI. Consent Agenda**

##### **A. Approval & Authorization to sign Contracts in accordance with ORC 340**

Mr. Craig explained the Ohio Revised Code (ORC) Chapter 340 that references requirement that Boards must authorize the Executive Director to enter into and sign contracts (Policy 2.9). A MOTION was made by Joseph Saporito and SECONDED by André Thornton, that

**Having funds available and certified by the Fiscal Officer as required by ORC 5705.41(D), the Board authorizes the Executive Director, Gerald Craig, to sign the contracts presented in the attached list on behalf of the ADM Board, in accordance with requirements contained within ORC 340.**

Vote: Yes – ALL

**RESOLUTION: 04-16-02**

#### **VII. Old Business**

##### **A. Agency Forum Plan**

Mr. Craig provided an updated listing of the 2016-2017 Agency Forum schedule. He explained that the purpose of the schedule is to capture and categorize topics and pair the topic with the appropriate Service Provider for the education. He added that the schedule is not inclusive of all the ADM Board Service Providers, a provider concern that will be addressed over time.

##### **B. Update on status of Second Street Property transfer**

Mr. Craig reported that the purchase of the Second Street Property was approved by County Council and the transfer process has begun.

## VIII. New Business

### A. ADM Funding Awards

Mr. Craig reported that a payment was made to Greenleaf Family Center for deaf interpreting start-up costs. The description and report of this funding award will be on the May agenda, once a contract is completed.

### B. Committee Reports

#### 1. Assurance Committee

Committee Chair Joseph Saporito reported on the April 19<sup>th</sup> Committee meeting. The committee recommends Compass Consulting Services, LLC, for the ADM Board staff engagement survey.

A MOTION was made by John Williams and SECONDED by Reneé Greene,

**That the ADM Board of Directors contract with Compass Consulting Services, LLC, for employee engagement survey.**

VOTE: Yes – ALL

**RESOLUTION: 04-16-03**

#### 2. Executive Director Evaluation Committee

Committee Chair Elizabeth England deferred report to Executive Session.

#### 3. Board Development Committee

Committee Chair Christopher Teodosio reported on the April 26<sup>th</sup> meeting and the Committee recommendations for the Board to consider. After review of applicants, Board members voted to approve the Board Development Committee's recommendation

**That the Board present to the Ohio Department of Mental Health and Addiction Services its recommendation for appointment of Reverend Russell T. Ham to the Board of Directors, replacing Patrick A. McGown upon expiration of his term in June, 2016.**

VOTE: Yes – ALL

**RESOLUTION 04-16-04**

Committee Chair Teodosio also presented the Committee's recommendation to change Policy 3.5.1 as it outlines the Board of Directors Officer terms relative to actual appointment terms. The Committee recommends the Board waive Policy 3.5.1 through June 2017 and extend term of each current officer for six months to align with start/end dates of appointment terms, with election of officers to be held in June 2017.

A MOTION was made by John Williams, and SECONDED by Reneé Greene,

**To extend current terms of elected officers for six months through June 2017, to align with end of appointment terms, with election of officers to be held in June 2017.**

VOTE: Yes – ALL

**RESOLUTION 04-16-05**

Committee presented current slate of officers, Phillip J. Montgomery as Board Chair; Joseph P. Saporito as Board Vice Chair, and Deanna Horrigan as Board Secretary, for the term of July 1, 2016 thru June 30, 2017.

A MOTION was made by Todd M. Ivan, and SECONDED by André Thornton, Jr.,

**To continue terms of stated officers thru June 30, 2017, at which time election of officers will be held in accordance with Policy 3.5.1.**

VOTE: Yes – ALL

**RESOLUTION 04-16-06**

**4. ADM Support Committee**

Committee member Joseph Saporito reminded members that the Recovery Challenge is May 14<sup>th</sup> and encouraged Board members to participate as runners/walkers, or to volunteer. He also reported on the committee's finances.

**C. April Executive Limitations**

**1. Policy 1.1 Ends Priority**

Mr. Craig presented on the Ends Priority, and, after discussion of the Monitoring Report,

A MOTION was made by Joseph Saporito, and SECONDED by André Thornton,

**To revisit when all information is available and table any decision to consider the Executive Director in compliance with Policy 1.1.**

VOTE: Yes – ALL

**RESOLUTION 04-16-07**

**2. Policy 2.9 Communication and Support to the Board**

After discussion on the policy and the Monitoring Report,

A MOTION was made by Joseph Saporito and SECONDED by John Williams,

**That the Board find the Executive Director in compliance with Policy 2.9, Communication and Support to the Board.**

VOTE: Yes – ALL

**RESOLUTION 04-16-08**

**3. Policy 3.7 Board Committee Structure – Annual Board Review**

After discussion on the policy,

A MOTION was made by Reneé Greene, SECONDED by Peter Goheen,

**That the Board approve annual review of Policy 3.7 Board Committee Structure, to including language update to conform with appointment terms.**

VOTE: Yes – ALL

**RESOLUTION: 04-16-09**

**IX. Executive Session**

Chair Montgomery indicated that per the Agenda,

**The Board of Directors would enter into Executive Session to discuss the appointment and compensation of a public employee, and to discuss complaints against a public employee, to include Katie Kline and Executive Director, Jerry Craig, as needed.**

**ROLL CALL VOTE TAKEN:**

Joseph Saporito – Yes	Christopher Teodosio – Yes	John Williams – Yes
Peter Goheen – Yes	André Thornton – Yes	Deanna Horrigan – Yes
Todd Ivan – Yes	Elizabeth England – Yes	Kathlin McCann – Yes
Reneé Greene – Yes	Phillip Montgomery – Yes	

**RESOLUTION: 04-16-10**

The regular meeting was adjourned to executive session at 7:13 p.m.

The regular meeting was re-convened at 7:32 p.m.

**X. Adjournment**

Chair Montgomery announced that tours of The Commons would commence immediately following the meeting for those interested. With no additional business to come before the Board, Chair Montgomery adjourned the meeting at 7:33 p.m.

**XI. Next meeting scheduled: Tuesday, May 24, 2016 – 5:30 p.m.  
Summit County Public Health Board Room  
1867 West Market Street, Suite B2,  
Akron, OH 44313**

**Minutes as approved  
May 24, 2016**

**Bd. Resolution: 05-16-01**

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Deanna Horrigan, Board Secretary